



# VOLUNTEER APPLICATION

Pamplin Historical Park & The National Museum of the Civil War Soldier

Full Legal Name \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Name of parent or guardian \_\_\_\_\_

*(Applicant must be at least 13 years of age. Signature required if volunteer is under age 18)*

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

What is the best way to contact you? \_\_\_ Home \_\_\_ Work \_\_\_ Cell \_\_\_ Email

Emergency Contact Name _____
Phone Number _____ Relationship _____

**Please Give Two Personal References:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Number \_\_\_\_\_ Years Known \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone Number \_\_\_\_\_ Years Known \_\_\_\_\_

**Circle Highest Grade Completed:** 6 7 8 9 10 11 12 or GED

College \_\_\_\_\_ Degree \_\_\_\_\_

What days are you free to volunteer? (circle) Sun M T W Th F Sat

Times (Please be as specific as possible) \_\_\_\_\_

How many days would you like to volunteer? \_\_\_\_\_ weekly \_\_\_\_\_ monthly \_\_\_\_\_ occasionally

Why are you interested in volunteering at Pamplin Historical Park?

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Describe skills, talents or experiences that make you a great candidate for volunteer work.

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Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

Thank you for your interest in volunteering at Pamplin Historical Park. Our goal is to try to make each volunteer experience one that is beneficial to both you and the Park. Please remember that this is a selection process and not all applicants are accepted into our program. We reserve the right to place volunteers in the area we feel is best suited to their skills and the needs of the Park.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

Social Security number \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

(Required if volunteer is under age 18)

Please indicate shirt size: \_\_\_\_\_

For office use only:

Red \_\_\_\_\_ Ack \_\_\_\_\_ Scrn \_\_\_\_\_ Int1 \_\_\_\_\_ IntChief2 \_\_\_\_\_ FinalInt3 \_\_\_\_\_



## Volunteer Opportunities at Pamplin Historical Park

Pamplin Historical Park & The National Museum of the Civil War Soldier is recognized as one of America's premier historical destinations and as the most innovative Civil War history park in the country. As a volunteer you have an opportunity to make your own special contribution to this historic and award winning landmark!

Volunteers are a valuable asset to the Park, and our goal is to offer a variety of options for service. Please place a check mark next to all of the opportunities listed below that interest you.

**Administration**

Fulfill reception duties, plus provide general clerical, project-related and Internet research support.

**Facilities Maintenance**

Assist with the day-to-day maintenance of Pamplin Historical Park's buildings and grounds.

**Food Service**

Perform duties associated with the daily operation of the *Hardtack & Coffee Café*, including food preparation, storage, cleaning, and cash handling. Assist with preparation, food service and cleanup of catered and other special events.

**Historic Agriculture**

Assist with the maintenance of the Park's agricultural and livestock programs including a kitchen garden, slave garden, demonstration crop field, poultry and sheep. The volunteer will use a combination of modern and 19<sup>th</sup>-century techniques as appropriate to maintain these exhibits.

**Interpretation**

Provide direct interpretive services at the Park that include costumed demonstrations, informal costumed "encounters," and guided tours. Interpretive volunteers may be assigned to perform programs related to either the civilian or military themes of the Park as needed.

**Library and Research**

Perform a variety of tasks utilizing the resources in the Park's library. Help maintain the library and may perform research using library resources.

**Marketing, Development, and Membership Services**

Help implement a variety of programs designed to increase awareness of the Park's education and preservation mission, and increase the Park's visitation and revenue. Responsibilities may include Internet research, promoting Park products, preparing mailings, distributing press releases, photographing events, and other traditional administrative support functions.

**Park Ranger**

Assist with park safety and security for visitors, staff, and property. Assist with resource management tasks associated with historic scene restoration, trail and fence maintenance and construction, and earthworks preservation.

**Retail and Admissions**

Support day-to-day operations at Admissions and the Civil War Store. Provide customer service, assist with the stocking of inventory, and operate the POS system.

**Visitor Services**

Perform a variety of tasks designed to orient, educate, and serve general Park visitors.

**Other (Please explain.)** \_\_\_\_\_

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**Complete the attached application and return both to:**

Victoria Webb, Volunteer and Education Assistant  
Pamplin Historical Park  
6125 Boydton Plank Road  
Petersburg, VA 23803

Phone (804)-861-2408 ♦ Fax (804) 861-2820

Or deliver them to the Admissions Desk at The National Museum of the Civil War Soldier

[www.pamplinpark.org](http://www.pamplinpark.org)